



**Saudi Standards Metrology and Quality Org.  
(SASO)**

**Technical Regulation for Trailers and Semi-Trailers**

**This regulation was approved in the meeting of SASO board of directors  
No. (162) held on 20/02/1439 A.H corresponding to 9/11/ 2017 A.D.**

**Published in the Official Gazette  
on 18/04/1439 A.H. (05/01/2018)**

**Version (1) - Amendment (1)**

**This amendment was published in the Official Gazette on 25/03/1441 A.H.  
(22/11/2019 A.D.)**

**Note:**

**Only the Arabic version of this Regulation is authentic in law and is  
applicable where there are differences with this translation**

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## Preamble

In line with the accession of the Kingdom of Saudi Arabia (KSA) to the World Trade Organization (WTO), as per the Decree No. 244 of the Council of Ministers, dated 21/09/1426 A.H., concerning the approval of documentation on the Kingdom's accession to the WTO, and the requirements by which the KSA shall adapt its relevant systems with the principles of WTO agreements, particularly, the Technical Barriers to Trade (TBT), which stipulates that no unnecessary technical requirements shall impede the flow of commodities among the member states, and that technical requirements and methods of conformity assessment shall not discriminate between products on the basis of origin, through the issuance of Technical Regulations that include the essential requirements and standardized business procedures.

In accordance with Article 3 (Clause-1), Statue of Saudi Standards, Metrology and Quality Organization, issued in accordance with the Council of Ministers Decree No. 216, dated 17/06/1431 A.H. (31/05/2010 A.D.), stipulating that: **“SASO shall issue Saudi standards, quality systems and guidelines and conformity assessment, compatible with international standards and guidelines, that meet the requirements of the World Trade Organization (WTO) Agreement, in addition to their compliance with Islamic Sharia and serving the interests of Saudi Arabia”;**

In accordance with Article 4 (Clause-2), Statue of Saudi Standards, Metrology and Quality Organization, issued in accordance with the Council of Ministers Decree No. 216, dated 17/06/1431 A.H. (31/05/2010 A.D.), stipulating that: **“SASO shall issue regulations for conformity assessment procedures of commodities, products, and services according to approved standards”;**

In accordance with Article 4 (Clause-14), Statue of Saudi Standards, Metrology and Quality Organization, issued in accordance with the Council of Ministers Decree No. 216, dated 17/06/1431 A.H. (31/05/2010 A.D.), stipulating that: **“SASO shall review the laws and control regulations related to SASO's work fields, and develop them, and propose amendments thereto in line with quality and safety requirements, and refer them to competent bodies in order to review and issue them, in accordance with applicable procedures”;**

In accordance with Article 6 (Clause-1), Statue of Saudi Standards, Metrology and Quality Organization, issued in accordance with the Council of Ministers Decree No. 216, dated 17/06/1431 A.H. (31/05/2010 A.D.), stipulating that: **“Taking into consideration what has been mentioned in Article 4 of this Statute, SASO is considered the reference of matters related to standards, conformity assessment procedures, granting the quality mark, metrology and calibration. All public and private sectors shall be adhered to the Saudi standards in all purchases”.**



Whereas the standards of the products included in a regulation shall be a basis for the conformity of such products with the essential safety requirements included in the specified regulation.

Therefore, SASO has developed this Technical Regulation.

**Note:** This preamble and all the annexes of this regulation shall form an integral part thereof.

## **Article (1): Terms and Definitions**

**1/1** Nomenclatures and expressions hereunder – during the application of this Technical Regulation - shall have the meanings indicated in front thereof, unless the context requires otherwise:

**SASO:** Saudi Standards, Metrology and Quality Organization.

**The Board:** SASO's Board of Directors.

**The Kingdom (KSA):** The Kingdom of Saudi Arabia.

**Technical Regulation:** A document approved by The Board that provides the characteristics of the products, the associated processes and their production methods, including the applicable administrative provisions; with which compliance is mandatory. The technical regulation can also include or pay attention to terms, definitions, packaging, and requirements of markings or labelling on products, services, processes or production methods.

**Standard:** A document specifying the characteristics of the good, material, service, or anything that is subject to measurement. The standard also offers descriptions, characteristics, level of quality, dimensions, measurements, safety and security requirements. A standard may also include terminology, symbols, test methods and sampling techniques, packaging, labeling and marking requirements.

**Essential Requirements:** The special requirements of the products; that may affect the safety, health, and the environment; that must be adhered to.

**Market Surveillance:** Activities and measures carried out by the market surveillance authorities to verify that products meet the requirements stipulated in the relevant technical regulations, and to ensure that they do not pose a risk to health, safety, the environment, or any other aspect related to the protection of the public interest.

**Market Surveillance Authorities:** Authorities/governmental bodies responsible for carrying out market surveillance operations.

**Regulatory Authorities:** Authorities/governmental bodies with regulatory



tasks according to their specializations, that are responsible for the implementation and enforcement of technical regulations, whether in customs, markets, or manufactories.

**Competent Authorities:** General Department of Traffic – Licensing Authority for driving trailers and semi-trailers on public roads, and Ministry of Transportation – Licensing Authority for practicing the transport activity.

**Hazard(s):** A potential source of harm.

**Risk (s):** A potential risk causing damage; associated with the severity of damage.

**Supplier:**

- A product manufacturer, in case that he is resident in KSA, or the person identified as the manufacturer of the product, through linking the product to their name, or to a relevant commercial description, or any person who provides a product replacement.
- An agent, when the manufacturer is resident outside KSA
- The Importer
- Any person in the supply chain, whose activities may impact the product characteristics.

**Conformity Assessment Procedures:** A document approved by the Board of Directors, which describes the procedures used directly, or indirectly for the conformity assessment.

**Approved Bodies:** Conformity Assessment Bodies “Third Party”, approved by SASO in accordance with the regulation of approving Conformity Assessment Bodies.

**Certificate of Conformity:** A certificate issued by SASO or an approved body, which ensures the conformity of a product, or any batch thereof, with the requirements of the relevant standards and Technical Regulation.

**Supplier Declaration of Conformity:** A declaration by the supplier by which it declares that a product is in conformity with the applicable legislations, without the mandatory intervention of a third party neither in the design stage, nor in the production stage of the manufacturing process. A declaration may depend on testing the product in accordance with the relevant legislation.

**Saudi Quality Mark:** A mark granted by SASO, which declares that the supplier has established an effective management system, which ensures that the products they supply are produced in accordance with the applicable regulations, granting procedures, and the relevant Saudi standards.

**Placing on Market:** Launching a product for the first time a product in the Saudi market for which the manufacturer/supplier is responsible.

**Making Available on the Market:** Any supply of the product for distribution, consumption or use in the Kingdom, in the course of a commercial activity, whether in return for payment or free of charge.

**Withdrawal:** Any procedure that aims at preventing or restricting the use of a product in the market or in a supply chain.

**Recall:** Any procedure that aims to recall products made available for the end-user.

**Light vehicle:** Any vehicle weighing no more than (3500) kg. That is used for transport of passengers or goods.

**Truck:** A vehicle that is used to transport goods or to drag a trailer.

**Locomotive:** A truck head (fitted with a towing tray); designed to drag a semi-trailer, and not designed to carry weights other than the part of the semi-trailer.

**Trailer:** A vehicle, when designed, considering that any main part of it should not depend on the locomotive (Truck), the flatbed semi-trailer is considered to be a trailer.

**Semi-Trailer:** A vehicle designed to be connected with a locomotive via a traction tray, and part of its weight is supported by the locomotive.

**Chassis number:** The distinctive number for the Chassis, of the trailer or the semi-trailer.

**Maximum Weight on Axle:** The maximum weight specified by the manufacturer for each axis of the vehicle, measured at the level of contact of the tires on the road surface.

**Vehicle Gross Weight:** The weight of the vehicle when it is loaded with the maximum weight specified by the manufacturer.

## Article (2) Scope

This Technical Regulation is applied on all trailers and semi-trailers locally manufactured or imported; and it does not apply on trailers and semi-trailers designed for specific military purposes, where the requirements of this regulation cannot be met.





**Article (3) Objectives**

This Technical Regulation aims to lay out the essential requirements for trailers and semi-trailers, included in the scope of this regulation, and to identify the conformity assessment procedures with which the suppliers shall comply, in order to ensure the conformity of these products, and the preservation of the health and safety of road users.

**Article (4) Obligations of Supplier**

The supplier, when manufacturing or importing a trailer or a semi-trailer, shall adhere to the following requirements:

**4/1 Technical Requirements**

The supplier shall comply with the following technical requirements:

- A) Fulfil the technical requirements for the dimensions and the weights of the trailer or semi-trailer specified in the standards set forth in Annex (1).
- B) Tires used in the trailer and the semi-trailer shall have a GSO certificate of conformity for tires and shall meet the technical requirements of the standard.
- C) Technical requirements for Chassis number of the trailer and the semi-trailer:
  - 1) The chassis of the trailer or semi-trailer shall be numbered according to the numbering system specified in Annex (1) attached to this Regulation. In the event of manufacturing the trailer or semi-trailer locally or when importing any of them without a Chassis number, the imported chassis structures shall maintain their original number, in accordance with the numbering system of the country of origin.
  - 2) Chassis number of the trailer or semi-trailer shall be stamped by the manufacturer in accordance with the requirements of Annex (1) of this Regulations.
- D) Technical requirements for rear number plates:
  - 1) The rear of the trailer or semi-trailer shall be fitted with places to install the number plates according to the





dimensions specified in the standard indicated in Annex (1).

- 2) The rear plate of the trailer and semi-trailer shall be provided with white illumination, so that it is clearly visible at a distance of not less than 20 meters.
- 3) The illumination of the rear plate lights for the trailers and semi-trailers shall be connected to the headlight and wait (stop) lights.

E) Technical requirements for lighting and reflections

- 1) Stop and signal lights shall operate simultaneously with its counterpart in the truck, locomotive, or light vehicle.
- 2) Links and connections of lighting apparatus between the truck and the trailer, the Locomotive and the semi-trailer, or the light vehicle and the light trailer, shall permit full movement of the assembly during the traffic.
- 3) All wires used shall be isolated and protected from the negative effects of natural factors. In addition, in the places, where these wires pass, shall be protected when traveling on different roads, in a manner allowing access to these areas for the purpose of maintenance and repair.
- 4) The trailer and semi-trailer, which are more than 1.2 meters wide, shall be provided with front and rear terminal lights and on each side. These lights shall determine the overall width of the trailer or semi-trailer, provided that such lights include the following requirements:
  - To facilitate the visibility of the front and rear lights at night, at a distance of not less than (300) meters.
  - The color of the front terminal lights shall be crimson or white, while the rear light shall be crimson or red.
  - The position of the terminal lights shall be identical to the longitudinal axis of the truck, and the maximum height shall be in accordance with the requirements related to the width, design and operation of the trailer and semi-trailer and for the symmetry of the lights.



- 5) The trailer and semi-trailer shall be provided with warning

lights, provided that the following technical requirements shall be met for such lights:

- To facilitate the visibility of the illumination of the side warning lights at night, at a distance of not less than (150) meters from the sides.
  - The height shall not exceed two meters above ground level.
  - The color of the side warning lights shall be crimson for the front and center, while the rear part shall be in red.
- 6) The trailers and semi-trailers shall be fitted with side reflectors, provided that the following technical requirements shall be met for such reflectors:
- To facilitate the visibility at night at a distance of not less than (150) meters from the sides, when a beam of light is focused thereon.
  - The color of the side reflectors shall be crimson for the front and center, while the rear part shall be in red or crimson.

F) Technical requirements for trailer towing:

- 1) The trailer shall be fitted with a towing triangle with a fastener for the truck or light vehicle with the trailer, provided that both the towing triangle and the fastener shall have the following technical requirements:
  - They shall be sufficiently robust to withstand the loads.
  - To be fixed in a safe and secure manner.
  - The towing position of the truck or light vehicle shall be supported in such a way that no deformation can occur due to towing force.
- 2) The trailer shall be connected to the chassis of the truck or light vehicle or to their extension, through one or more safety means, in order to prevent the separation of the trailer when the towing triangle is loss, broken or fallen, provided that such means include the following technical

requirements:

- Shall not be associated with any instrument on the truck or light vehicle.
  - Shall not be loosen more than the extent required to make the truck or light vehicle rotate properly.
  - The maximum tensile force shall not be less than twice the gross weight of the trailer.
- 3) The trailer shall be equipped with a tool that automatically stop it, in the event of a separation between the trailer and the truck.
  - 4) In the case of light vehicles, the total weight of both the light vehicle and the trailer dragging it shall not exceed 3500 kg.
- G) Technical requirements for side and rear barriers:
- 1) Trailer and semi-trailer shall be provided with rear and side protection barriers, to prevent the entry of small cars under them, in accordance with the requirements specified in the attached Annex No. (1).
  - 2) The side and rear barriers of the trailer and semi-trailer shall be provided with side reflectors.

#### 4/2 General Safety Requirements

- A) Fenders shall be used behind the rear tires of the trailer and semi-trailer, to prevent stones, mud or any other obstructions from splashing towards vehicles coming from behind.
- B) The two front pillars of the semi-trailers (lift legs), or trip trailers and the lifting gears set, shall be able to carry the semi-trailer and the trip trailer, when the load of either of them exceed the maximum gross load by 10%.
- C) Trailers and semi-trailers with a load exceeding 750 kg shall be equipped with brakes to prevent their movement when stopping on roads, in accordance with the applied regulations and standards.
- D) Additional mirror shall be installed if the side mirror of the truck, locomotive or light vehicle does not allow the trailer or semi-trailer to be clearly seen from the position of towing.



- E) The trailer and semi-trailer shall be provided with emergency equipment (including additional tires) and the necessary tools to disassembly and assembly of tires, including the pressure gauge.

#### **4/3 Administrative Requirements**

- A) All trailers and semi-trailers with a total weight of 500 kg shall be subject to a number plate system, as applied in KSA, in coordination with the relevant licensing authority.
- B) Trailers and semi-trailers are subject to the vehicle licensing system applicable in KSA after fulfilling the requirements of this Regulation.
- C) Trailers and semi-trailers are subject to an annual periodic examination (inspection) by the relevant authorities in accordance with the regulations in force in KSA.
- D) Trailers and semi-trailers with a total weight of more than 750 kg shall be subject to a license to practice the transport activity from the Ministry of Transportation.
- E) Suppliers of the trailers and semi-trailers shall ensure that factories have the licenses necessary to practice the activity from the competent authorities.
- F) The renewal of the licenses for practicing the activities of such national factories shall be related to the extent to which the manufacturer satisfies the applicable administrative provisions and the articles of this Technical Regulations.
- G) The factories shall have the technical and administrative competencies capable of manufacturing trailers and semi-trailers in accordance with the requirements of the standards and this Technical Regulation.

#### **Article (5) Labelling**

The labelling of the chassis number for trailers and semi-trailers shall have the following requirements:

- 5/1** The labeling shall include the name of the supplier and the commercial registration.
- 5/2** Shall be distinctive and stamped (inscription) on the front of the trailer or



semi-trailer on the right and left sides.

- 5/3 Shall be placed in a location that allow it to be easily seen and accessible.
- 5/4 Shall be written in an inscription method (stamping, carving) or stamp or any method that is difficult to be erased or destroyed.
- 5/5 It shall be written in English, and with letters which height is not less than (7) mm.
- 5/6 The supplier shall fix the conformity data plate on the front of the chassis of the trailer and the semi-trailer, provided that such plates fulfil the following conditions:
  - A) to be made of a material that is resistant to damage.
  - B) to be fixed in a manner that is difficult to be removed or destroyed.
  - C) to be written in Arabic or English languages, and with letters which height is not less than (4.2) mm, to facilitate their reading.
  - D) The plate shall include the data referred to in the form shown in Annex (3) attached to this Regulation.

#### **Article (6) Conformity Assessment Procedures**

- 6/1 The supplier - responsible for product placement in the market - shall obtain a Certificate of Conformity issued by an approved body by SASO, in accordance with the conformity assessment model (Type 3) as per ISO/IEC 17067 and the requirements specified in Annex No (3).
- 6/2 Approved Bodies shall implement the conformity assessment procedures according to the specified model, in order to ensure fulfillment of the requirements of the Technical Regulation and relevant Saudi standards specified in Annex (1) of this Regulation.
- 6/3 Trailers and semi-trailers shall be accompanied by a technical file, which includes the following:
  - A) Supplier (manufacturer / importer) Declaration of Conformity, as per Annex (4).
  - B) Risk Assessment Document.
  - C) Design Documents.
  - D) Country of Origin.






- 6/4 The supplier shall cooperate with the Regulatory Authorities and Market Surveillance Authorities by providing the technical file, Certificates of Conformity, and any other documents proving the conformity of the product with the requirements of this Technical Regulation, when required.
- 6/5 Trailers and semi-trailer that gained the Saudi Quality Mark, or its equivalent, shall be deemed to be complying with the requirements stipulated in this Regulation.

**Article (7): Responsibilities of Regulatory Authorities and Competent Authorities:**

Regulatory Authorities, as a part of their competences, shall carry out the following:

- 7/1 Regulatory Authorities shall verify that the trailers and semi-trailers fulfill the requirements of the specified conformity assessment procedures, and the technical documents accompanied with the consignment at customs ports and manufactories.
- 7/2 Regulatory Authorities have the right to randomly take samples of the trailers and semi-trailers and refer such samples to the competent laboratories to ascertain the extent of the conformity of such samples with the requirements set out in this Technical Regulation.
- 7/3 Regulatory Authorities have the right to charge the suppliers (manufacturers/importers) with the costs of tests and associated fees.
- 7/4 In case of a non-conformity of the product, the Regulatory Authorities shall withdraw the concerned products from warehouses, and take the necessary legal actions.
- 7/5 General Department of Traffic shall verify the registration documents for the trailers and semi-trailers, and their road service licenses during their travel on public roads, in accordance with the rules and procedures applied in KSA.
- 7/6 Traffic Authorities shall issue traffic licenses for trailers and semi-trailers, after ensuring their conformity to the requirements of this regulation, and shall renew the licenses after ensuring their safety during the periodic inspection process in accordance with the rules and procedures applied in KSA.
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- 7/7 The authorities of the Ministry of Transportation shall grant and renew the licenses for practicing the transport activity for the trailers and semi-trailers, after ensuring that they comply with the requirements of this regulation, in accordance with the rules and procedures applied in KSA.

#### **Article (8) Responsibilities of Market Surveillance Authorities**

Market Surveillance Authorities, as a part of their competences, shall carry out the following:

- 8/1 Enforce the market surveillance procedures to the products in markets and the products stored in warehouses, in order to check the product's safety and the extent of fulfillment of the requirements stipulated in this Technical Regulation and relevant standards.
- 8/2 Take samples of the product, whether from the market or warehouses of suppliers (manufacturers and importers), in order to conduct the necessary tests and to verify the conformity of such products with the requirements specified in this Technical Regulation.
- 8/3 In case of non-conformity of – displayed or stored – products with the requirements of this Technical Regulation, Market Surveillance Authorities shall take all administrative actions including withdrawal and recall of such products. Procedures and penalties – stipulated in Article (9) – shall be applied after taking the necessary actions.

#### **Article (9) Violations and Penalties**

- 9/1 It is prohibited to manufacture, import, place, or even advertise trailers and semi-trailers non-conforming with the requirements of the articles stipulated in this Technical Regulation.
- 9/2 Failure to meet the requirements of this Regulation shall be a sufficient reason for Market Surveillance Authorities and Regulatory Authorities to consider the product as non-conforming, which may pose a risk to the health and safety of consumers and to the environment, including, but not limited to:
  - A) Non-fixing or improper fixing of conformity labels, Saudi Quality Mark, or its equivalent.
  - B) Failure to issue or incorrect issuance of the Certificate of Conformity or the Supplier Declaration of Conformity.



- C) Lack, unavailability, or incompleteness of the technical documentation upon request.
  - D) Lack, unavailability, or incompleteness of product data/labels, safety guidelines, or usage instructions.
- 9/3** In case of a violation of the provisions hereof, Market Surveillance Authorities shall take all necessary actions to eliminate such violations, and their effects from the market. To this end, Market Surveillance Authorities may:
- 9/4** Mandate the violating party – that is responsible for placing and offering of the product – to withdraw the product from the warehouses or markets in order to remedy such violations, if possible. The product may be exported or destroyed (according to the nature of the product) within the period specified by the Market Surveillance Authorities.
- 9/5** Withdraw, restrain or destroy the products, or take any other necessary action to recall such products from the markets. In addition, as the case may be, Market surveillance Authorities may announce the withdrawal of the product from the markets, and the violating party shall bear all associated expenses.
- 9/6** In case of non-conformity of the products, SASO shall take the necessary actions concerning products non-conforming with the requirements of this Regulation, including the cancellation of the relevant Certificate of conformity, while taking the necessary measures with the Approved Body, which issued the certificate.
- 9/7** Without prejudice to any other law, a party that violates any of the provisions hereof shall be subject to the penalties stipulated in applicable Anti-Commercial Fraud Law or any other superseding law.

#### **Article (10) General Provisions**

- 10/1** Annexes, including the terms and definitions set forth in the standards, shall be deemed an integral part of the provisions hereof. SASO may amend any of these annexes, as required.
- 10/2** This Technical Regulation shall not impede the supplier to comply with all other systems/regulations applicable in KSA; pertaining to trading, transporting, or storing the product, in addition to the rules/regulations related to the environment, security, and safety.






- 10/3** Suppliers of the products subject to the provisions of this Technical Regulation shall provide the inspectors of the Regulatory and Market Surveillance Authorities, traffic departments and Ministry of Transportation with all necessary information, when required, to carry out their assigned tasks.
- 10/4** Trailers and semi-trailers, included in the scope of this Regulation, shall be subject to periodic inspection, in order to ensure the existence of the Chassis number and that it provides all road safety requirements, in accordance with the rules applicable in KSA.
- 10/5** The renewal of licenses to practice the activity of trailer and semi-trailer factories shall be linked to the extent to which these factories comply with the applicable administrative provisions and the provisions of this Technical Regulation.
- 10/6** Where there are new cases that cannot be treated under the provisions of this Technical Regulation, or where a dispute arises as a result of the application of those provisions, such matter shall be referred to the competent committee in SASO, in order to issue a proper resolution regarding the case or dispute, while taking the public interest into consideration.
- 10/7** SASO shall, exclusively, have the right to interpret the articles herein. All beneficiaries of the application of this Technical Regulation shall adhere to the interpretations issued by SASO.

#### **Article (11) Transitional provisions**

- 11/1** The supplier shall take corrective actions in accordance with the provisions of this Technical Regulation within a period of no more than six months as of the date of publication.
- 11/2** Subject to the provisions of item (1) of this Article, products, not complying with the provisions specified in this Technical Regulation may be traded for a period of no more than six months as of the date of enforcement.
- 11/3** This Technical Regulation, once adopted, shall supersede all the preceding regulations related to the scope of this regulation.

#### **Article (12) Publication**

 This Technical Regulation shall be published in the Official Gazette.




**Annex No. (1)****A) List of trailers and semi-trailers and related standards**

	<b>Specification No.</b>	<b>Title</b>
1	SASO 2910	Trailer - General Requirements
2	GSO 1780	Motor Vehicle – Vehicle Identification Number (VIN) - Requirements
3	GSO 1781	Motor Vehicles – World Manufacturer Identifier
4	GSO 1782	Motor Vehicle – Vehicle Identification Number (VIN) – Location And Attachment

**Note:** The list of standard specifications mentioned in this annex is subject to review, and suppliers are responsible for ensuring that they are using the latest specifications and copies of those listed in the tables.

**B) List of HS Codes of Related Product Categories**

<b>Product HS Code</b>	<b>Product Description</b>
8716	Trailers and semi-trailers

 **Note:** The products and custom codes in Saber electronic platform are the updated and approved version.

**Annex No. (2)**  
**Trailer or semi-trailer Dashboard**

Chassis number			
Manufacturer			
Country of manufacturing			
Model			
Date of manufacturer			
Max. Axle Weight	Axle 1 (Kg)	Axle 2 (Kg)	Axle 3 (Kg)
Gross Weight (Kg)			
Width (m)			
Length (m)			
Height (m)			
Comply with SASO Standards			
Special Notes			





**Annex No. (3)****Conformity Assessment Form (Type 3) as per ISO/IEC 17067  
(Type Approval Based on Quality Assurance of Production Process)**

- 1 Type Approval Based on Quality Assurance the Production Process**  
A model of conformity assessment procedures, by which the supplier fulfills the obligations set out in the items below, while ensuring and acknowledging - on its sole responsibility - that the concerned products are in conformity with the type specified in the Type Approval Certificate and comply with the requirements of the relevant technical regulations.
- 2 Manufacturing**  
The supplier shall operate with a certified Product Safety Management System, to ensure the safety of the product, including production lines, final inspection and testing of the concerned products as per Clause (3), and shall be subject to periodic surveillance as per Clause (4).
- 3 Product Safety Management System**  
3/1 The supplier shall submit a request to a Notified Body "Third party" of its choice, in order to evaluate the safety management system of concerned products.  
The request shall include:
- A) Name and address of the supplier, and the name and address of the official representative, in case the representative submits the request.
  - B) The manufacturer shall be officially licensed by the relevant authorities in the country of origin.
  - C) A written declaration not to submit the same request to any other Notified Body "Third Party".
  - D) All relevant information regarding the concerned product category.
  - E) Documentation of the Product Safety Management System.
  - F) Technical documents of the certified type, and a copy of the Type Approval Certificate.
- 3/2 The Product Safety Management System shall guarantee that the manufactured products are in conformity with the type specified in the Type Approval Certificate, and with the requirements of the relevant technical regulations.
- 3/3 All the system elements and its requirements - adopted by the supplier - shall be documented in a systematic and orderly manner in a form of written policies, procedures and instructions. The documents of the Product Safety Management System shall provide a consistent understanding of the safety programs, plans, manuals and records. Such documents shall contain, in particular, an adequate description of the

following:

- A) Quality objectives, organizational structure, responsibilities and competences of the management regarding the safety of the product.
  - B) Manufacturing techniques, product safety and quality assurance procedures, and applied processes and procedures.
  - C) Executed inspections and tests; before, during, and after manufacturing, and the frequency with which they will be carried out.
  - D) Records: such as inspection, testing, calibration reports, and the qualification documents of relevant personnel, etc.
  - E) Means of control for achieving the required product safety and the effective operation of the Product Safety Management System.
- 3/4 The Notified Body, approving the Product Safety Management System, shall assess such system to determine whether it satisfies the requirements referred to in Clause (3/3), during the period of the approval of the system, which shall be three years.
- 3/5 The product shall be presumed to comply with the requirements of the technical regulations, in relation to the items of the Product Safety Management System, whenever it conforms to the standards.
- 3/6 In addition to experience in the relevant product safety, the auditing team shall have one technical expert - at least – who is experienced in the assessment of the field and techniques of manufacturing of the product, and is fully aware of the technical requirements stipulated in the relevant technical regulations.
- 3/7 The audit shall include an assessment visit to the factory. The auditing team shall review the technical documents referred to in Clause (3/3), in order to verify the manufacturer's ability to identify the requirements of the technical regulations and carry out the necessary examinations and tests to ensure compliance of the product with these requirements.
- 3/8 The manufacturer shall be notified of the decision after the end of the assessment, provided that such notice include audit findings, assessment decision, along with the justifications on which the decision was based.
- 3/9 The manufacturer shall be committed to satisfy the obligations of the Product Safety Management System, as approved, and to maintain the system so that it remains adequate and efficient.
- 3/10 The manufacturer shall notify the conformity assessment body, which approved the Product Safety Management System, of any proposed modifications to the system.
- 3/11 The Notified Body shall evaluate any proposed modifications and decide whether the modified Product Safety Management System will continue to satisfy the requirements referred to in Clause (3/3) or a reassessment is necessary. The Notified Body shall notify the manufacturer of its decision;



the notification shall include testing results along with the justifications of the assessment decision.

#### **4 Periodic Surveillance Under the Responsibility of the Notified Body**

- 4/1 The purpose of periodic surveillance is to verify the extent of which the supplier meets the obligations of the certified Product Safety Management System.
- 4/2 For assessment purposes, the supplier shall allow the Notified Body, during the validation period, to enter the manufacturing, inspection, testing and storage sites. The supplier shall provide the Notified Body with all necessary information, particularly, the Product Safety Management System documents and safety records, such as testing and calibration reports, and the qualification documents of relevant personnel, etc.
- 4/3 The Notified Body shall carry out periodic audit visits to verify that the manufacturer applies and maintains the Product Safety Management System, and shall provide the supplier with an audit report.
- 4/4 The Notified Body have the right to perform unexpected visits to the factory. During such visits, the Notified Body may, as necessary, carry out product tests, or have them carried out by a third party, in order to verify that the Product Safety Management System is properly functioning. The Notified Body shall provide the supplier with an assessment report, and testing reports, in case of testing.

#### **5 Certificate of Conformity and Declaration of Conformity**

- 5/1 The Notified Body shall issue a Certificate of Conformity for the product in case the supplier has an effective Product Safety Management System, upon the request of the supplier, within the validity period.
- 5/2 The Notified Body shall identify the product details in each request, clarify such details in the issued Certificate of Conformity, and record them in the electronic portal for conformity (in SASO).
- 5/3 The supplier shall provide a written Declaration of Conformity for each approved product type (Type Approval), and shall put it at the Regulatory Authorities and Market Surveillance Authorities disposal for a period of ten (10) years, at least, after the placement of the product in the market. The Declaration of Conformity of the supplier shall identify the approved product type. Furthermore, a copy of the Certificate of Conformity and the Declaration of Conformity shall be at the Regulatory Authorities and Market Surveillance Authorities disposal request.
- 5/4 The supplier shall put the following documents at the Regulatory Authorities and Market Surveillance Authorities disposal, for a period of ten (10) years, at least, after placement of the product in the market:
  - Documentation referred to in Clause (3/3).
  - The amendments referred to in Clause (9/3), as approved.
  - Decisions and reports of the Notified Body, referred to in Clause (7/3).

- 5/5 Each Notified Body shall inform the Regulatory Authorities and Market Surveillance Authorities of issued or withdrawn Product Safety Management System approvals, and shall periodically or upon request, provide lists of Product Safety Management System approvals that have been rejected, suspended, or restricted by any means; on a regular basis or upon request. Each Notified Body shall inform, upon request, the other Notified Bodies of Product Safety Management System approvals it has rejected, suspended, withdrawn, or restricted; and notify such bodies of Product Safety Management System approvals issued by it.





**Annex No. (4)**  
**Supplier Declaration of Conformity**

*This form is filled on the company's official paper*

**1- (Supplier data)**

- The name: -----
- Address: -----  
-----  
-----
- Contact person: -----
- E-mail: -----
- Telephone number: -----
- Fax: -----

**2- Product Details:**

- Product Brand: -----
- Model: -----
- Product Description: -----
- Level: ----- Category: -----
- Reference Standards / Technical Specifications: -----

*We hereby declare that the product mentioned in this declaration is a product that conforms to the Regulation (Saudi Arabia) and the Saudi Standards attached thereto.*

Responsible person: -----

The Company's name: ----- Signature: ----- Official Seal: -

Date: --/--/-----

